



**2024**  
**FOOD VENDOR**  
**CONTRACT**

**FAIR DATES**  
**JULY 28TH - AUGUST 3RD**

**DEPOSIT DUE BY**  
**MAY 23RD**  
**FULL PAYMENT DUE BY**  
**JUNE 20TH**

*For any questions:*

Scotts Bluff County Fair Office- (308)623-1828

Lanna Hubbard- [manager@scottsbluffcountyfairgrounds.com](mailto:manager@scottsbluffcountyfairgrounds.com)

Casey Huckfeldt- [sbfairgrounds@gmail.com](mailto:sbfairgrounds@gmail.com)

*For more information:*

[www.scottsbluffcountyfairgrounds.com](http://www.scottsbluffcountyfairgrounds.com)

Company name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Federal ID #: \_\_\_\_\_

- Copy of Insurance with Scotts Bluff County Ag Society added as additional insured.

## Deposit Due: May 23<sup>rd</sup>, 2024- \$125

- Security deposit- Scotts Bluff County Ag Society requires a deposit to be made at the time the rental contract is signed. The signed rental contract agreement will guarantee/secure your space for fair. Return of the security deposit should be continued upon inspection by county fair personnel shall the vendor abide by all instructions and agreements stated in contract; however, shall the vendor cancel after June 28<sup>th</sup>, 2024, leave early, fails to properly clean-up area, damages property, or does not abide by all contract rules, deposit will NOT be returned.

## Space Rental Due: June 20<sup>th</sup>, 2024

- **Mark space that will be used**

- One space & one plug in = \$850
- One space & two plug in = \$1,200
- Two spaces & two plug ins = \$1,700
  - If your trailer causes any electrical issues and it requires the Scotts Bluff County Ag Society to hire an electrician, **YOU** will be held liable for any repair costs. So please check cords and any adapters you use to ensure they are in good condition.

### SET UP TIMES:

Saturday, July 27th - 8:30am-1:00pm

Sunday, July 28th - 9:00am-2:00pm

For Monday time, please inquire with fair staff.

If you know you will be attending the fair

please let us know ASAP through email,

or a phone call thank you!

Casey's Email: sbfairgrounds@gmail.com

Office Phone: (308)623-1828

Date of Arrival: \_\_\_\_\_

Estimated Time of Arrival: \_\_\_\_\_

Best contact #: \_\_\_\_\_

NO TEARING DOWN WILL TAKE PLACE BEFORE

7:00 AM ON SUNDAY, AUGUST 4th.

### SELLING TIMES:

Tuesday August 1st- August 5<sup>th</sup>

11am-10:30pm

You have the right to serve earlier or later.

You have the choice of setting up earlier for the weekend activities.

Saturday, July 29th & Sunday July 30th.

**\*NOTE\*** Monday August 31st is the PRCA Rough Stock Event.

Please let the office know if you will be able to serve food

Monday August 31st.

The fair's intent is to maintain a variety of vendors, items, and merchandise as much as possible. No contractual changes will be allowed without the expressed or written approval of the Scotts Bluff County Ag Society. The Scotts Bluff County Agriculture Society will not guarantee that any vendor has exclusiveness of a product or products, we do our best to manage this area, but we also have a responsibility to have a variety of foods for patrons.

SCOTTS BLUFF COUNTY AG SOCIETY RESERVES THE RIGHT TO DENY RENTAL OF A BOOTH SPACE TO ANY VENDOR.

The Scotts Bluff County Ag Society would like to encourage each vendor to observe the times of service and the power hours (lunchtime 11A-1P /dinnertime 4:30P-closing). Please ensure your booth will be open and available for a speedy meal for all patrons during these times. Patrons have expressed how they would always like the opportunity to a variety of vendors. We understand that manpower may be an issue, but please do your best at providing an excellent service.

Please read the following Rules and Regulations:

1. **SELLING AREA:** the fair leases to the vendor a reserved space to be assigned, each vendor must confine him/herself to the space assigned. The distribution of food, handbills, or any advertising material is strictly prohibited outside his/her booth or exhibit area. No tacking or posting of advertising of bills, cards, etc. will be permitted on any of the buildings or elsewhere.
2. **PURPOSE:** Vendor shall use said space or building for the following service and food items to be sold as listed. **NO SUBLEASING** of space is allowed.
3. **VENDORS** may advertise and distribute from their booth or exhibit only. Vendor agrees to stay within their assigned area to distribute samples or sales. Walk around solicitors are prohibited.
4. **NO PROFANE OR VULGAR** materials are allowed, no person working and/or representing a booth or stand shall wear clothing that makes mention of or reference to any obscenities and/or drugs.
5. **FOOD COUPONS:** Vendors shall honour food coupons issued to Senior Citizens and volunteers issued by Scotts Bluff County Ag Society.
6. **ELECTRICAL SERVICE** will be furnished by fair only as specifically granted. The fair shall not be responsible to Vendor for loss of time or revenue owing to electrical power or any utility interruptions or failure. Vendor shall comply with all requirements and standards of the **ELECTRICAL INSPECTOR OF THE NEBRASKA STATE FIRE MARSHALL**.
7. **FAIR RESERVES** the right to locate any exhibit or display where it is in the best interest of the fair. The fair reserves the right to cancel any vendor, exhibit, or display that is not in the best interest of the fair.
8. **SOUND DEVICES:** vendor shall obtain permission from the fair for use in its exhibit or display to use sound devices.
9. **LIABILITY:** vendor understands that it is an Independent Contractor and is not covered by the Fair's Insurance, neither workman's compensation nor liability insurances. The vendor agrees to indemnify and defend the fair from all claims, causes of action. And suits resulting from anyone-million-dollar liability coverage to contract.
10. **PEPSI INC.:** The Scotts Bluff County Fair is under a PEPSI INC., exclusive sponsorship, if you are not Pepsi affiliated you need to contact Pepsi and arrangements will need to be made to receive product. If not a Pepsi product, you will be asked to remove it from the fairgrounds.

By signing this contract, you/vendor have read, understand, and agree to abide by the above regulations set forth by the Scotts Bluff County Agriculture Society/ Scotts Bluff County Fair, and that you/vendor understand that any violation of rules will be basis for expulsion from the fairgrounds and any or all future rental privileges may be forfeited.

\_\_\_\_\_ Date: \_\_\_\_\_

Vendor Signature

\_\_\_\_\_ Date: \_\_\_\_\_

Lanna Hubbard: Fair Manager-or-Casey Huckfeldt:

Scottsbluff County Fair

P.O. Box 157

Mitchell NE 69357

Office: (308) 623-1828

**We appreciate your business and hope to see you at  
the 2024 fair!!!**

